

# Invitation to Sponsorship & Exhibition



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**13-18 September 2020 | Gothenburg | Sweden**

[www.isec2020.com](http://www.isec2020.com)

## **WELCOME TO GOTHENBURG!**

The first International Solvent Extraction Conference (ISEC) was held in 1971 in The Hague, Netherlands and was organised by the Society of Chemical Industry (SCI) in collaboration with the Koninklijk Instituut van Ingenieurs (Netherlands), the Institution of Chemical Engineers (UK) and the European Federation of Chemical Engineering. The theme of the meeting was "Science and Technology of Solvent Extraction as Applied to all Branches of Industry" which has since that time defined the scope of ISEC meetings, covering both the science and engineering aspects of this technology.

Prior to the first ISEC meeting, other conferences concerned with solvent extraction were held. The most significant in 1962 at Gatlingburg, USA and 1965 at Harwell, UK both of which were largely concerned with the nuclear application of the technology. At that time the main application for the technology was nuclear fuel processing.

It was in 1966 that a conference held in Gothenburg, Sweden again concentrated on the chemistry, which had a wider remit than the nuclear field. This was also probably the first truly international meeting held on the issue.

Following the success of ISEC'71 with 550 delegates, a second meeting was held three years later in 1974 in Lyon, France. This event was again organised by the SCI, together with the Société de Chimie Industrielle (France), the Institution of Chemical Engineers (UK) and the European Federation of Chemical Engineering under a similar theme, "Fundamental and Applied Aspects of Solvent Extraction in Industry."

An important outcome of the second conference was the establishment of the International Committee for Solvent Extraction (ICSE) under Professor Carl Hanson as Secretary General. The main remit of this committee of international experts is the promotion of solvent extraction technology by various means, but most importantly to provide guidelines for future solvent extraction conferences throughout the world.

The ICSE agreed that the conference would be regarded as a major, worldwide solvent extraction event, to be held every three years. In order to allow sufficient time for proper coordination, a lead time of six years -i.e. two ISECs- was agreed for the appointment of each conference organiser. Bids from interested organisations are welcome by the ICSE and discussed during meetings held at each ISEC event. Decisions are based on the quality of proposals and the country of origin. It was convened that for the benefit of the international extraction community these meetings would be distributed around the world.

Overleaf we provide some examples of what your sponsorship could look like. We will be most happy to tailor your sponsorship according to the needs and style of your organisation. Contact us!

For the local organising committee,  
Yours sincerely,  
Organising Committee

### **KEY CONTACTS**

For questions or further information please contact:

#### **Congress Secretariat**

Sweden MEETX AB

E-mail: [isec2020@meetx.se](mailto:isec2020@meetx.se)

Phone: +46 (0)31 708 86 90

Address: Ref: ISEC 2020

SE-412 94 Gothenburg

#### **Congress Venue**

[Chalmers Conference Center](#)

Phone: +46(0)31-772 39 50, Visiting address: Chalmersplatsen 1

## EXHIBITION AREA

The exhibition will be held in direct connection to the lecture halls. Refreshment points and coffee areas have been integrated into the exhibition area, maximising the time that delegates spend in this area. Lunches will also be served in the exhibition area.

## REGISTRATION & HOTEL RESERVATION

Complimentary registrations included in the sponsor and/or exhibitor packages should be made using a special registration link sent after signed contract. A number of hotel rooms in different price categories have been pre booked in Gothenburg for the congress, booking is made together with your registration, more information about the hotels can be found on the ISEC website closer to the congress. [www.isec2020.se](http://www.isec2020.se)

## CATEGORIES OF SPONSORSHIP

The ISEC congress proposes 5 sponsorship categories:

- PLATINUM SPONSOR (Exclusive for 1 sponsor)
- GOLD SPONSOR
- SILVER SPONSOR
- BRONZE SPONSOR
- EXHIBITOR

All levels are available to all sponsors. In addition there are Sponsor items and Exhibition opportunities. The Sponsor Items can be added to both Sponsors and Exhibitors. The indicated acknowledgments are examples and can be tailored to your needs and style.

*All prices in this Invitation to Sponsorship & Exhibition are in SEK and excl. VAT (VAT is only applicable for Swedish companies).*

## PLATINUM SPONSOR

**SEK 80 000**

*Exclusivity to one Platinum Sponsor*

### EXHIBITION

- Exhibit space of **10 sqm** (2,5x 4m) in the exhibition area (incl. table, chair, electricity)
- First choice of exhibition space allocation

### DELEGATE ITEMS

#### Pads & Pens

Pads and pens will be inserted in the conference bag and distributed to each registered delegate onsite (approx. 350 pcs). Pads and pens to be produced and provided by the sponsor. Production cost is not included.

### ADVERTISEMENT

#### Bag Insert

Insert of sponsor's item (1 leaflet/brochure) into the conference bags distributed to all delegates. Insert to be provided by sponsor. Production cost is not included.

### Conference Website

- Company logotype recognized as Platinum sponsor and URL link to sponsor's website placed on the conference website start page
- Inclusion in the List of Sponsors & Exhibitors on the conference website.

### Advertisement in the Final Program

- Company logotype recognized as platinum sponsor in the Final Program
- 1 full page 4-color advertisement in the Final Program. Ad to be provided by the sponsor.
- Inclusion in the List of Sponsors & Exhibitors in the Final Program

### Presented as Platinum sponsor at the opening of the Conference

### COMPLIMENTARY REGISTRATIONS

- 4 complimentary full registration fees to the conference excl. conference dinner

## **GOLD SPONSOR**

**SEK 50 000**

*Available to an unlimited number of sponsors*

### **EXHIBITION**

- Exhibit space of **7.5 sqm** (2,5 x 3m) in the exhibition area (incl. table, chair, electricity)
- Exhibition space allocation will be made by the Conference organiser on a "first come, first served" basis after Platinum sponsor.

### **ADVERTISEMENT**

#### **Bag Insert**

Insert of sponsor's item (1 leaflet/brochure) into the conference bags distributed to all delegates. Insert to be provided by sponsor. Production cost is not included.

### **Conference Website**

- Company logotype recognized as Gold sponsor and URL link to sponsor's website placed on the conference website start page
- Inclusion in the List of Sponsors & Exhibitors on the conference website

### **Advertisement in the Final Program**

- Company logotype recognized as sponsor in the Final Program
- 1 full page 4-color advertisement in the Final Program. Ad to be provided by the sponsor.
- Inclusion in the List of Sponsors & Exhibitors in the Final Program.

### **COMPLIMENTARY REGISTRATIONS**

- 3 complimentary full registration fees to the conference excl. conference dinner

## **SILVER SPONSOR**

**SEK 35 000**

*Available to an unlimited number of sponsors*

### **EXHIBITION**

- Exhibit space of **5 sqm** (2,5x2m) in the exhibition area (incl. table, chair, electricity)
- Exhibition space allocation will be made by the Conference organiser on a "first come, first served" basis after Gold and Platinum sponsors.

### **ADVERTISEMENT**

#### **Bag Insert**

Insert of sponsor's item (1 leaflet/brochure) into the conference bags distributed to all delegates. Insert to be provided by sponsor. Production cost is not included.

### **Conference Website**

- Company logotype recognized as Silver sponsor and URL link to sponsor's website placed on the conference website start page
- Inclusion in the List of Sponsors & Exhibitors on the conference website

### **Advertisement in the Final Program**

- Company logotype recognized as silver sponsor in the Final Program
- 1 half page 4-color advertisement in the Final Program. Ad to be provided by the sponsor.
- Inclusion in the List of Sponsors & Exhibitors in the Final Program

### **List of Sponsors & Exhibitors Signage**

Company logotype recognized as silver sponsor to be shown on a signage with the List of Sponsors & Exhibitors at the entrance of the conference hall.

### **Presented as Silver Sponsor at the opening of the Conference**

### **COMPLIMENTARY REGISTRATION**

- 2 complimentary full registration fee to the conference excl. conference dinner

## BRONZE SPONSOR

**SEK 20 000**

*Available to an unlimited number of sponsors*

### EXHIBITION

- Exhibit space of 5 sqm (2,5x2m) in the exhibition area (incl. table, chair, electricity)
- Exhibition space allocation will be made by the Conference organiser on a "first come, first served" basis after Gold and Platinum sponsors.

### ADVERTISEMENT

#### Bag Insert

Insert of sponsor's item (1 leaflet/brochure) into the conference bags distributed to all delegates. Insert to be provided by sponsor. Production cost is not included.

#### Conference Website

- Company logotype recognized as Bronze sponsor and URL link to sponsor's website placed on the conference website start page

- Inclusion in the List of Sponsors & Exhibitors on the conference website

#### Advertisement in the Final Program

- Company logotype recognized as bronze sponsor in the Final Program
- 1 half page 4-color advertisement in the Final Program. Ad to be provided by the sponsor.
- Inclusion in the List of Sponsors & Exhibitors in the Final Program

#### Presented as Bronze Sponsor at the opening of the Conference

#### COMPLIMENTARY REGISTRATION

- 1 complimentary full registration fee to the conference excl. conference dinner

## EXHIBITION BOOTH

**SEK 15 000**

### EXHIBITION BOOTH

- Each exhibition booth measures **3 sqm** (1,5x2m) and includes a table, chair and electricity.
- Exhibition space allocation will be made by the Conference organiser on a "first come, first served" basis after Gold and Platinum sponsors.

### ADVERTISEMENT

- Inclusion in the List of Exhibitors on the congress website (no logo)
- Company logotype recognized as exhibitor in the Final Program

#### COMPLIMENTARY REGISTRATION

- 1 complimentary full registration fee to the conference excl. conference dinner

## EXHIBITION

### **Available to all Sponsors & Exhibitors**

#### **EXTRA EXHIBITION SPACE      SEK 2 000/sqm**

There is a limited area for the exhibition at the venue. Extra Exhibition space can be ordered per square meter but is subject to availability.

Confirmation on ordering of extra space will be done when we know more exact number of companies and organisations that has signed up, this will be made in late spring 2020. We will do our utmost to accommodate the need for additional space. Extra exhibition space allocation will be made on a "first come, first served" basis.

#### **Allocation of exhibition space**

Exhibition space allocation will be made by the Conference organiser on a "first come, first served" basis.

Approximately 6 weeks before the conference start, exhibition spaces will be allocated and confirmed to the exhibitors.

#### **ADDITIONAL EXHIBITOR                      SEK 1 500 REPRESENTATIVES**

All the exhibitors' company representatives must be registered for the conference, and will receive a badge displaying the exhibiting company name.

The Sponsor & Exhibitor registration fee is SEK 1 500 excl. vat per registration, and includes entrance to exhibition, conference material, lunch, coffee breaks and welcome reception on Thursday evening (the conference dinner is not included in this price).

## SPONSOR ITEMS

### **Available to all Sponsors & Exhibitors**

Listed below are other opportunities available for your organisation to support the ISEC congress. Further information and costs are available upon request. All contributions to the success of this event are highly valued.

#### **Bag Insert - SEK 5 000**

Insert of sponsor's item (1 leaflet/brochure) into the conference bags distributed to all delegates. Insert to be provided by sponsor. Production cost is not included.

#### **Advertisement in the Final Programme**

Advertisement in the Final Programme/Abstract Book. Ad to be provided by the sponsor.

Full page	<b>SEK 10 000</b>
Half page	<b>SEK 5 000</b>

#### **Chords/Lanyards for Name Badge – SEK 10 000 (available for 1 sponsor)**

The name badge attached to a neck chord/lanyard is worn by every registered delegate (approx. 250 pcs). Chords/lanyards will be produced by exhibitor/sponsor.

#### **Lunch or Coffee Break - SEK 5000 per break**

Complimentary lunches and coffee/tea with sandwiches/pastries will be served daily. The serving points will be located mainly in the exhibition area. Sponsors will be acknowledged with their company logo at each service station. Included: Catering and all logistics.

# TERMS AND CONDITIONS

## SPONSORSHIP & EXHIBITION

### Conditions of Payment

100% of the total fee will be invoiced once the attached signed Sponsorship & Exhibition Contract has been received and confirmed. Conditions of payment mentioned on the invoice are valid. All payments must be received in full within 30 days of receipt of the invoice. If the payment is not received, the Exhibition space/Sponsorship/Sponsor Item may be sold to another company.

### VAT

All prices listed are in SEK and exclude 25% VAT. For those companies outside Sweden but within the European Union that provide us with their VAT number, we will not apply VAT to your sponsoring or exhibition packages as this will be subject to reversed charge. For companies outside European Union, VAT is not applicable.

Social events are subject to VAT for all countries.

### Production costs

Production costs, where applicable, are the responsibility of the Sponsor or Exhibitor. ISEC 2020 will not accept responsibility for late deliveries, and cannot guarantee the inclusion or distribution of sponsored items at ISEC 2020. Late deliveries, if accepted, may also attract late fees.

### Refund and cancellation policy

The Exhibition and Sponsorship fee is refundable minus a 10% charge when the cancellation is made before . For cancellations received after this date there will be no refund granted. If the Exhibitor/Sponsorship has been sourced from external suppliers and a contract signed, the costs incurred plus the corresponding charge (based on the above date) will be charged to the Exhibitor/Sponsor.

### Assignment of Exhibition Space/Eligibility for Exhibition

Organisations wishing to apply for exhibition space must follow the standard criteria that only products and services in connection to the topic of the conference are allowed to be presented. The distribution of promotional materials is limited to the Exhibitor's rented area. Signs and banners at booths have to be directly linked to the name of the Exhibitor. It is strictly prohibited to distribute or place products and/or printed matters of a company that is not a Sponsor or Exhibitor. The Conference Organiser can interrupt any kind of promotion, which in their opinion could damage the Conference.

Exhibition space may be used only for exhibiting and advertising the Exhibitor's own products, not for the sale of any products. Any orders for products which are taken must be in accordance with regulations covering such orders. Advertising materials may be distributed only within the stand area. Companies that are not Sponsors or Exhibitors may not advertise in any form in the exhibition hall, in the entrances to the exhibition hall, or anywhere else in the Conference venue.

Sponsors and Exhibitors are required to check and ensure their own compliance with the relevant codes and regulations about advertising in Sweden and any other applicable rules and regulations from their home country. The Conference and its organisers will not accept any responsibility for non-compliance. All house rules at the venue will apply and be enforced. Exhibitors are fully liable for damages caused to third parties and property. All Exhibitors are recommended to have comprehensive third party liability insurance for their stands.

## AMENDMENTS TO THE GENERAL TERMS AND CONDITIONS

All matters not covered in these regulations, in general, in the Terms and Conditions, or in other ISEC 2020 publications are subject to the decision and control of the Conference Organisers. The Conference Organisers reserve the right to take such action and to make such changes, including changes to the "Terms and Conditions" as are considered necessary or desirable for the efficient and proper conduct of the exhibition. Any matters not specifically covered by the preceding terms and conditions shall be subject solely to the decision of the organiser. These terms and conditions may be amended at any time by the organiser, and all amendments so made shall be binding on Exhibitors/Sponsors equally with the foregoing terms and conditions.

## FINAL STIPULATIONS

In the event that the Conference cannot be held or will have to be changed due to events beyond the control of the Conference Organisers (force majeure) or due to events which are not attributable to wrongful intent or gross negligence of the Conference Organisers, the Conference Organisers cannot be held liable for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, financial losses, etc.

Under these circumstances, the Conference Organisers reserve the right to either retain the entire fee and to use it for a future Conference, or to reimburse the Exhibitor/Sponsor after deducting costs already incurred for the organisation of the ISEC 2020 and which could not be recovered from third parties. Any company that disregards the directives of the Conference Organisers may be excluded from the exhibition by the Conference Organisers with immediate effect. Such companies are liable for the whole rental sum and for all incidental expenses including VAT.

In cases in which the Conference Organisers are indebted to the Exhibitor/Sponsor, the Exhibitor/Sponsor may demand compensation instead of cash payment only with the permission of the Conference Organisers. All oral agreements, special permissions and special arrangements are valid only upon receipt of written confirmation. In all cases of litigation the Exhibitor/Sponsor agrees to submit to the authorised court in Stockholm, Sweden. Electively, the Conference Organisers may choose to appeal to the court into whose jurisdiction the Exhibitor/Sponsor falls. Swedish law is to be used.

# SPONSORSHIP & EXHIBITION CONTRACT

## The International Solvent Extraction Conference (ISEC 2020)

Company Name  
(as presented on website and in printed material)

Invoice Address

PO. Number (if required)

Postal Code

City

Country

Authorized Signatory

Contact Person

Telephone

Mobile

E-mail

VAT Number

Please choose from the Categories of Sponsorship, Exhibition and Sponsor Items below.  
All prices are excl. VAT

### CATEGORIES OF SPONSORSHIP:

- |                          |   |                   |
|--------------------------|---|-------------------|
| <input type="checkbox"/> | <b>PLATINUM SPONSOR</b><br>(Exclusive to one sponsor) | <b>SEK 80 000</b> |
| <input type="checkbox"/> | <b>GOLD SPONSOR</b>                                   | <b>SEK 50 000</b> |
| <input type="checkbox"/> | <b>SILVER SPONSOR</b>                                 | <b>SEK 35 000</b> |
| <input type="checkbox"/> | <b>BRONZE SPONSOR</b>                                 | <b>SEK 20 000</b> |

### EXHIBITION:

- |                          |   |                   |
|--------------------------|---|-------------------|
| <input type="checkbox"/> | <b>EXHIBITION BOOTH</b><br>3 sqm (1,5x2m))  | <b>SEK 15 000</b> |
| <input type="checkbox"/> | <b>EXTRA EXHIBITION SPACE</b><br>Subject for availability<br>SEK 2 000/m <sup>2</sup> |                   |

\_\_\_\_\_ m<sup>2</sup> á 2 000 SEK= \_\_\_\_\_ TOTAL

### SPONSOR ITEMS:

- |                          |  |                   |
|--------------------------|--|-------------------|
| <input type="checkbox"/> | <b>Bag Insert</b>  | <b>SEK 5 000</b>  |
| <input type="checkbox"/> | <b>1 Full page Advertisement</b><br>in Final Program                   | <b>SEK 10 000</b> |
| <input type="checkbox"/> | <b>1 Half page Advertisement</b><br>in Final Program                   | <b>SEK 5 000</b>  |
| <input type="checkbox"/> | <b>Chords/Lanyards for</b><br>Name Badge<br>(Exclusive to one sponsor) | <b>SEK 10 000</b> |
| <input type="checkbox"/> | <b>1 Lunch or Coffee break</b>   | <b>SEK 5 000</b>  |

Having signed below, we hereby agree to be a Sponsor or Exhibitor at the ISEC 2020 in accordance with the choices made above and the descriptions, terms and conditions stipulated in the Invitation to Sponsorship & Exhibition..

Date

Signature (by Authorized Signatory)

#### Return this form to:

Email: [isec2020@meetx.se](mailto:isec2020@meetx.se)

or

**Sweden MEETX AB**  
Ref: ISEC 2020  
SE- 412 94 Gothenburg  
SWEDEN